



**WE ARE
HIRING
VACANCY**

Vacancy: BMG Cape Town - 121, Western Cape,
South Africa

Stores Supervisor - V3446

Closing date: 31 March 2023



Roles & Responsibilities:

- Supervise day-to-day stores activities and subordinates assigned to your team.
- Ensure accurate stock management to within 1 %
- Ensure stores and people comply with latest OHS Act and Quality control criteria.
- Manage logistics and ensure D.I.F.O.T to all customers.
- Ensure work is processed in accordance with the quality procedure and works instruction
- Ensure staff training is carried out as required on specific products and procedures
- Ensure performance and operational efficiency - including communication with employees on regular basis
- Ensure good housekeeping and that working area are kept neat and tidy at all times
- Notifying manager of any irregular activities in warehouse
- Inventory control such as cycle counts and ensuring correct bin locations of stock
- Such other duties not specifically mentioned but related to the employee's employment and the employer's business and as reasonably required from time to time by the employer

Minimum Requirements:

- Matric
- Related tertiary qualification
- 3 years' experience
- Kerridge advantage
- Stocktake procedures
- Seals knowledge

Should you have the necessary skill set, attach a brief CV to: vacancyapplications@bmgworld.net - REF: V3446

All internal applicants are required to complete an IVAF form signed off by line manager prior to submitting application

Closing date for applications - **31 March 2023.**

If you have not received notification regarding your application within 2 weeks, please accept that your application was unsuccessful.



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Quality Components

Technical Expertise

Superior Service

PART OF *EVERY* PROCESS