



**WE ARE  
HIRING  
VACANCY**

Vacancy: BMG World - Electronic 2500, South Africa

Internal Sales - Electronics V3271

Closing Date: 28 March 2023



**Purpose:**

Respond to both internal and external customer requests for product information and pricing.

**Key Objectives/ Principal accountabilities:**

- Ordering and receipting of stock from various suppliers.
- Maintenance and updating of quoting and ordering tools.
- Understanding of mechanical applications, and mechanical functions: Identifying damage to mechanical and electrical components. Preparation and submission of commercial quotations.
- Dealing with outside suppliers and manufacturing facilities, both local and Overseas.
- Reading and Interpreting of mechanical drawings.
- Knowledge of fitting and machining practices.
- Working closely with the BMG drives Workshop team.
- Expediting and processing of Orders and jobs.
- Liaise with customers and staff on progress of Jobs.
- Arrange collection and delivery of jobs and related aspects.
- To assist with any reasonable request given.

**Requirements**

**Education and Work experience:**

- Grade 12 (Matric).
- Mechanical/ Electrical Engineering Certificate N4.
- Minimum 3 Years' experience in Sales and/or Workshop.
- Must be computer literate.

Apply by using “Internal Sales - Electronics V3271” as the subject line. Should you have the necessary skill set, attach a brief CV, and forward to Rene Mohlala on [renem@bmgworld.net](mailto:renem@bmgworld.net)

All internal applicants are required to complete an IVAF form signed off by line manager prior to submitting application.



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Quality Components

Technical Expertise

Superior Service

PART OF *EVERY* PROCESS