



**WE ARE
HIRING
VACANCY**

Vacancy: BMG Ceres - 129, Western Cape, South Africa

Internal Sales Representative - V3221

Closing date: 31 January 2023



Roles & Responsibilities:

- To take enquiries from customers, both internal and external and expedite these to the benefit of the branch and the group.
- To be fully involved in branch daily operations
- To ensure daily sales targets are achieved and grow sales.
- Attend to customer / branch sales enquiries and submit quotations in time
- Service telephone customers as well as counter sales clients
- Financial reporting, process quotes, create invoices, purchase orders, and assist Reps with enquiries
- Identify and targeting new customers from an internal perspective
- Issuing of non-conformances and ensuring corrective actions are taken

Minimum Requirements:

- Matric
- Minimum 3 years sales experience in Engineering field
- Vast knowledge of BMG products, especially Seals and technical skills
- K8 experience
- Computer literacy

Should you have the necessary skill set, attach a brief CV to: arshian@bmgworld.net – REF: V3221

All internal applicants are required to complete an **IVAF** form signed off by line manager prior to submitting application

Closing date for applications – 31 January 2023.

If you have not received notification regarding your application within 2 weeks, please accept that your application was unsuccessful



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Quality Components

Technical Expertise

Superior Service

PART OF *EVERY* PROCESS