



Vacancy: BMG Prospecton - 104, KwaZulu Natal,  
South Africa

**Credit Controller - V1717**

**Closing Date: 05 May 2021**



### **Roles & Responsibilities:**

- Ensure efficient and effective collection of all debtors and the accurate allocation of payments received
- Meeting targets monthly
- Target / monitor and explain overdue accounts
- Monitoring customer payment risk.
- Information is gathered about development needs
- Writing out of journals forward to HO for processing
- List overdue's and queries outstanding
- Follow up outstanding overdue's and queries
- Allocate credit notes

### **Minimum Requirements:**

- Matric
- 2 - 3 years' experience in similar field
- Computer literacy: MS Office: Advance Excel, Word an advantage
- Knowledge of policies and procedures
- Knowledge of processes

Should you have the necessary skill set, attach a brief CV to: [ginad@bmgworld.net](mailto:ginad@bmgworld.net) - REF: V1717

**Closing date for applications - 05/05/2021.**



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Technical Expertise

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