



**WE ARE  
HIRING  
VACANCY**

Vacancy: BMG Phalaborwa - 235, Limpopo,  
South Africa

**Branch Manager – M4307**

**Closing Date: 31 May 2024**



### **Roles & Responsibilities:**

- Achieve branch sales targets, provide accurate monthly reported feedback by due dates.
- Check and authorize daily sales reports, consolidating information to highlight trends.
- Grow market share by implementing appropriate marketing/promotional strategies and discounts within branch, as directed by Regional Manager.
- Maintain positive relationships with key stakeholders within identified clients.
- Establish and manage agreed budgets for the Branch, ensuring that costs are contained.
- Manage the infrastructure requirements of the branch to ensure day-to-day functioning for the teams.
- Monitor compliance with company branding and image in accordance with policy and procedure, addressing issues identified in a timely manner.
- Monitor debtors' payments within established terms, following up on payments as necessary.
- Deal with escalated issues, following up on their timely and effective resolution.
- Maintain stock levels within required parameters for effective functioning of the branch.
- Coordinate scheduled stock takes, submitting reported feedback to Regional Manager and central Distribution by due dates.
- Provide detailed, accurate information for internal and external audit purposes by specified deadlines.
- Action audit issues identified, achieving compliance.

### **Minimum Requirements:**

- Matric
- Relevant tertiary qualification
- 5 - 10 years' experience in Sales or Management role (Engineering, Mining, Agriculture)
- Knowledge of Policies & Procedures
- System knowledge
- Logical thinking

Should you have the necessary skill set, attach a brief CV to: [ginad@bmgworld.net](mailto:ginad@bmgworld.net) – REF: **Branch Manager – M4307**.

All internal applicants are required to complete an **IVAF** form signed off by line manager prior to submitting application.

**Closing date for applications – 31 May 2024.**

**If you have not received notification regarding your application within 2 weeks, please accept that your application was unsuccessful.**



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